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| **Agenda Items** | **Notes** | **Action Items** |
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| **BSA Update (Barney/Jack/Tom)** |  |  |
|  | Fundraiser-  Popcorn sales happening now to help with BSA finances | Popcorn to be available at Seabase |
|  | \*NO COVID incidences at Seabase\*\*  No cases at OAC | Staff who had come with symptoms was sent home before training & did not impact the program |
|  | James-budget (re-rowing)  Look at budget to find out where our numbers are hopefully before end of August… | Jack/Tom talking with Michael-no update per Jack  \*With staff returning in Fall-Jack to follow up |
|  | New Registration-Black Pug | all programs set up for this new system  James-coaches involved with this & links will be published for registration |
|  | Fundraising  Sea scout-good event with wonderful turnout (pre-covid) …innovative ideas to make this event successful for BSA fundraising-usually in October  BSA needs a BIG fundraiser | New plans for realistic target  ! |
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| **Program Updates (James/Ian/Kristen)** |  |  |
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| **James** | Junior Program-Now on Black Pug- |  |
|  | Try-outs | Goal is to keep all rowers if possible  Looking for girls  Boys looking strong  New Novice coming in-  Varsity boys excited about new season |
|  | Lisa-suggestion | Public posts to share to promote rowing |
| **Ian** | Elites/Collegians | Updated on Zoho-please read |
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|  | Coaching staff | Updated on Zoho-  Lost an assistant on Novice boys-replacing with a 4- year coxswain from UCI-recommended by Colin |
|  | Payment System (Black Pug) | Billing-everyone needs to re-register with new system-  \*\*dues will now be paid through this system\*\*  Masters-billing now annually or monthly  Staff at Seabase no longer “allowed” to do payments-each person/family to make own payments via Black Plug…if you miss a payment-an email will be sent as a reminder to make payment  Merchandise store-done via Square over summer now to move to Black Pug Store  \*Seabase will still have Square system/POS app in office for misc items to sell (ex-stickers/hats/etc) |
|  | Black Baud- | Used for donations-will keep cc on file & charge you automatically  Used for pledges (ex-Nelo boat pledges)  Using for Ergathon |
|  | iCrew | Everyone needs to be properly registered in iCrew  iCrew is the team communication tool! |
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| **Kristen** | Masters | Update posted on Zoho |
|  | Rates  Lisa inquired about-Rowing master’s rates  Discussed rates for regattas and whether they should be flat per person or should be based on the number of eats a rower uses during the regatta. This was tabled for now since different variables need to be considered…ex below  Novice (rowing for events)  Recreational (rowing for fun/exercise) | no change as of now due to COVID-will revisit item at a later date |
|  | Drop in charges  Lisa-suggested to charge for drop-ins since a few no shows have occurred & there is no recourse-no shows take a seat someone could use | \*\*decision made to set up a $20 fee via square\*\* waivers to be given to rowers by coaches |
|  |  | Experienced “new” master rowers to be evaluated via drop-in |
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| **Fundraising (Kc)** |  |  |
|  | Great response from emails sent to parents/masters for contacts & how to get Seabase connected with businesses to support our team  1 OC pairs corporation with Non-profit | Thank you to the parents/masters who have helped KC with possible future partners with Seabase… |
|  | Space for strength training  How much space needed & can it be done indoors with proper COVID protocols…not enough ergs available at other spaces/workout places-if need extra ergs cost is $900 delivered | James-season starting so staying at Seabase |
|  | Tiers for giving | Setting up tiers for Seabase to acquire partners to be able to give Short/Medium/Long Term bases  needs assistance to formulate this  Barney to assist KC & send her BSA levels as a guideline |
|  | Previous giving partners have been one time giving via Ergathon-this was done by parents/rowers for Ergathon fundraising. |  |
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| **Equipment/Facilities (Lisa)** |  |  |
|  | Kristen inquired about equipment in quarantine | Still waiting to be seen in person regarding judgement for equipment. |
|  | Kayak storage-  May be able to sell BSA equipment (Kayak/etc) to free up space | New rack to be attached to railings. |
|  | Locks keyed out of boat house into storage | Jack |
|  | Soft storage | Waiting for Tom to release |
|  | CDM-May leave & free up space-still unsure |  |
|  | REI-possibility of leaving/not sure about equipment status stored at boathouse- viable option to purchase for a discount-perhaps they will donate items since equipment is unused |  |
|  | Boathouse upkeep | Marcio-building oar racks for 32 pairs & quads by reusing Broken trailers parts |
|  | Hand sanitizers-  Lisa/Justin would like these mounted-on walls at least 10-15 | Jack to follow up  Tom will look into getting them |
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|  | Nelos  All boats expect to be pledged | Only need 2 more pledges for all 10 boats to be claimed |
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|  | Discussion for smaller boats-possibly of Maas  Maas is a durable boat that will lasts & endure bumps/etc  Maybe 5  Racks for Little Rivers are needed | Space driven for having more boats |
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| **Event Planning (Charlotte)** |  |  |
|  | Having many things in the planning stages-much unknown due to COVID & what is allowed/not allowed in the future months |  |
|  | Emailing with event committee | Plan to have parents sign up via Sign up Genius |
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|  | Team parents for each team (Novice/Varsity-boys/girls) | Events done separately to keep numbers down & social distance in place  Ex-Friendsgiving-low key potluck |
|  | Pancake breakfast/alumni row combined-all invited on lawn at Seabase-  Changes may occur/revise schedule if changes occur due to COVID or other conflicts  Boat Parade/white elephant-adults in Yacht room/team in boathouse if possible |  |
|  | Ergathon slated for Feb 2nd | Charlotte/Kc to discuss event  Use Black Baud to track giving-done in system & BSA council ladies will assist  James to have access for transparency |
|  | EOYB-Silent Auction  \*incentives for giving/how to present baskets\* | Need to begin acquiring items now for a successful event |
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| **Marketing (Josh/James)** |  |  |
|  | Google-Reviews getting tons of views |  |
|  | OCC route-flyers to local house/community via rowers to promote team & gain new recruits for rowing team | Reach out to community & make Seabase household name/build a long-term relationship  Rowers to walk neighborhoods to promote Seabase |
|  | will cost some money | Lisa to look at printers (Expense Printing) for low costs/donation for team |